**JOB CODE: 100 TITLE: Graphic Designer LAST DATE: 26/09/2022**

Total No. of Post : 1

Remuneration : 30,000 – 35,000 per month (consolidated)

Will commensurate with age and experience

Type : On contract

Age : less than 40

**Job Description:**

* To prepare Designs and Graphics for books, booklets, newsletters, banners, posters, other publicity material, labels, information panels, brochures, leaflets, activity worksheets, trails, dockets, resources, social media and website posts
* Exhibitions and publications related graphic work.
* Rasterization, and line drawings of objects, and graphic documentation.
* Image editing
* To coordinate with printers and vendors on production
* To supervise installation of created artworks
* Any other task assigned by section in charge

**Essential Qualification & Experience:**

* Graduate, Personnel with prior designing experience will be preferred
* Knowledge of design software – Adobe Photoshop, Indesign, Illustrator, Coral Draw, Auto cad, Knowledge of multimedia, Internet etc.
* Should have minimum 5 years experience.

**APPLICATION PROCEDURE**

Interested candidates may send only CV on or before 26th September 2022 to The Assistant Director (Admin) on the above mentioned address. Kindly superscribe the envelope with the post applied for along with the Job Code number **OR** email your CV mentioning the Job Code number and post name in the Subject line on [recruitmentcsmvs@gmail.com](mailto:recruitmentcsmvs@gmail.com)